

BEFORE THE  
OFFICE OF ADMINISTRATIVE HEARINGS  
STATE OF CALIFORNIA

In the Matter of:

TORRANCE UNIFIED SCHOOL  
DISTRICT,

v.

PARENT ON BEHALF OF STUDENT.

OAH CASE NO. 2014090002

ORDER FOLLOWING PRE-HEARING  
CONFERENCE AND GRANTING  
JOINT REQUEST TO CONTINUE ALL  
DATES

On September 15, 2014, a telephonic prehearing conference (PHC) was held before Administrative Law Judge (ALJ) Sabrina Kong, Office of Administrative Hearings (OAH). Geoffrey Winterowd, Attorney at Law, appeared on District's behalf. Mother appeared on Student's behalf. The PHC was recorded.

Based on discussion of the parties, the ALJ issues the following order:

1.     Hearing Dates, Times, and Location. The parties submitted a joint request for continuance of the mediation and hearing dates, after parent requested a hearing continuance to retain counsel. Upon good cause shown, a first continuance was granted from September 23 and 24, 2014 to November 24 and 25, 2014. The hearing shall begin each day at 9:00 a.m. and end at 4:30 p.m. on all days unless otherwise ordered, with the exception of the first day of hearing which shall begin at 1:30 p.m. Mediation will be set for October 30, 2014 at 9:30 a.m. A telephonic pre-hearing conference will be held on November 17, 2014 at 1:00 p.m. The mediation and hearing shall take place at the Torrance Unified School District located at 2335 Plaza Del Amo, Torrance, CA 90509.

The parties shall immediately notify all potential witnesses of the hearing dates, and shall subpoena witnesses if necessary, to ensure that the witnesses will be available to testify. A witness will not be regarded as unavailable for purposes of showing "good cause" to continue the hearing if the witness is not properly notified of the hearing date or properly subpoenaed, as applicable.

2.     Settlement. The parties are encouraged to continue working together to reach an agreement before the due process hearing. The parties shall inform OAH in writing immediately should they reach a settlement or otherwise resolve the dispute before the scheduled hearing. In addition, if a settlement is reached within five days of the scheduled start of the due process hearing, the parties shall also inform OAH of the settlement by telephone at (916) 263-0880.

IF A FULL AND FINAL WRITTEN SETTLEMENT AGREEMENT IS REACHED AFTER 5:00 P.M. THE DAY PRIOR TO HEARING, THE PARTIES SHALL LEAVE A VOICEMAIL MESSAGE REGARDING THE SETTLEMENT AT (916) 274-6035. THE PARTIES SHOULD ALSO LEAVE CONTACT INFORMATION SUCH AS CELLULAR PHONE NUMBERS OF EACH PARTY OR COUNSEL FOR EACH PARTY. THE PARTIES SHOULD SIMULTANEOUSLY FAX THE SIGNATURE PAGE OF THE SIGNED AGREEMENT OR A LETTER WITHDRAWING THE CASE TO THE OAH AT THE FAXINATION LINE at 916-376-6319.

Dates for hearing will not be cancelled until the letter of withdrawal or signature page of the signed agreement has been received by OAH. If an agreement in principle is reached, the parties should plan to attend the scheduled hearing unless different arrangements have been agreed upon by the assigned ALJ. The assigned ALJ will check for messages the evening prior to the hearing or the morning of the hearing.

IT IS SO ORDERED.

DATE: September 15, 2014

\_\_\_\_\_  
/s/  
SABRINA KONG  
Administrative Law Judge  
Office of Administrative Hearings